



September 4, 2024

Dear After-School Parent/Guardian,

Please send in a change of clothing in a Ziploc bag marked with your child's name as soon as possible so we have something for them to change into in the event of an accident.

The after-school care program is in the cafeteria. Parent/guardian pick-up is through the cafeteria doors located at the back of the school building and down the stairs. There is a doorbell to notify staff. ***If you send someone other than the usual adult to pick up that we do not know, we will ask them to show us picture ID and we will call you to confirm their identity.*** This is for the safety of your child. Please prepare any person you send that this will occur as we have different employees on duty each day.

If you do not want your child to complete his/her homework in after school, please send a note to the office. Otherwise the after-school staff will supervise your child and provide them with assistance as they work to complete the assignments.

Thank you for your cooperation,

Mrs. Winters